

**MINUTES OF BHAG ANNUAL GENERAL MEETING**  
**Monday 25 July, 2022**  
**Held at The Stables, Church Street, Bellingen NSW 2454**

- MC:** Fenella Briscomb
- Minute Secretary:** Fenella Briscomb. Meeting opened at 5:00 pm
- Committee Attending:** Fenella Briscomb, Pauline Murphy, Charlotte Blesing, Marlene Howes, Janette Lovell, Derek Bell.
- Apologies:** Anna Strek, John Conway

Welcome to Country

I would like to welcome everyone and thank you for attending tonight. We would like to begin by acknowledging the Gumbaynggirr people, Traditional Custodians of the land on which we are meeting, pay our respects to their Elders past and present, and to extend that respect to all Aboriginal and Torres Strait Islander peoples today.

President & Fundraising Report – Pauline Murphy, see separate report.

Minutes of previous meeting

The meeting agreed that the minutes of the previous AGM held on Monday 12 July, 2021 were a true and correct record of the meeting.

<b>Moved:</b>	Fenella Briscomb	<b>Seconded:</b>	Janette
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Treasurers Report – Fenella Briscomb

Fenella Briscomb presented the Treasurer’s Report for John Conway. This consisted of the MYOB Balance Sheet and Profit & Loss Reports – Refer Appendix B and Appendix C.

**Current Assets with BCU at 30 June, 2022** are \$22,985.65, comprising:

- Business Access (old S11) - \$ 229.30
- Community Saver (old S60) - \$ 2,952.81
- Term Deposit I90 - \$ 19,803.54

Income was \$1,890.68 and Expenditure was \$686.14 so the nett increase in funds was \$1,981.21.

The meeting agreed to accept the Treasurer’s Report.

<b>Moved:</b>	Fenella Briscomb	<b>Seconded:</b>	Marlene
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Gardening Report – Fenella Briscomb

Minutes certified true and correct by: .....

Position: ..... Signature: .....Date: .....

- The volunteers continue to garden with the help of Groundforce the grounds maintenance company contracted by the MNCLHD
- We have two new volunteers – Craig Dempsey who is new to Bellinghen, and Denis Brennan who is a long-term resident. Great to have two males on the team, one of which is at least 10 years younger than the rest of us and can wield a mattock with authority.
- We submitted a plan for the Reception Garden to the Executive Director of Nursing and it has been approved. We are seeking funding for up to \$200.00 for soil, succulents etc. Three fish donated by the Coastal Claymakers as part of the Wellness Garden project will be relocated as they were disappearing under the shrubbery.

Secretary’s Report – Fenella Briscomb

Our Gmail mailing list which was becoming an issue to maintain and Gmail was blocking our bulk mailouts has been moved to Mailchimp. The AGM notification was the first mailout to be sent. Issues to note:

- The import of our contact list resulted in a decrease of numbers from 336 to 331 due to the fact that Gmail allowed two people to use the same email address, whereas Mailchimp does not. This was probably a double count anyway, so not such an issue.
- A similar issue applied to Financial Members with an apparent reduction from 48 to 37, though some of this reduction was for people who had not nominated an email address and therefore could not be imported into Gmail.
- As Financial Members are members for life – I will maintain the financial members list on Gmail as per the requirements of our constitution.
- Subsequent to the AGM notification 15 contacts removed themselves from our mailing list bringing the total down to 316.
- In the coming months I will investigate creating a “landing page” which we could use for a membership drive, or a future call to action.

VMO Report – Dr. Derek Bell via phone

- The Senior Medical Council’s staffing plan is progressing
- One doctor applied as a result of the first VMO Position advertisement
- The second advertisement has just closed for applications.
- A new vacancy will be posted in 2-3 weeks time.

Committee Nominations

All positions were declared vacant and a call was made for nominations. All positions were filled unopposed as follows:

Position	Nominee	Proposed by	Seconded by
<b>President</b>	Pauline Murphy	Charlotte Blesing	Fenella Briscomb
<b>Vice President</b>	Fenella Briscomb	Charlotte Blesing	Pauline Murphy
<b>Treasurer</b>	John Conway	Pauline Murphy	Fenella Briscomb

Minutes certified true and correct by: .....

Position: ..... Signature: .....Date: .....

<b>Secretary</b>	Fenella Briscomb	Charlotte Blesing	Pauline Murphy
<b>Committee 1</b>	Marlene Howes	Pauline Murphy	Fenella Briscomb
<b>Committee 2</b>	Charlotte Blesing	Pauline Murphy	Fenella Briscomb
<b>Committee 3</b>	Anna Strek	Pauline Murphy	Fenella Briscomb
<b>Committee 4</b>	Janette Lovell	Pauline Murphy	Fenella Briscomb
<b>Consultant VMO</b>	Derek Bell		

**Next Ordinary Committee Meeting:** Monday 5<sup>th</sup> September, 2022.

There being no further business, the meeting closed at 5:35 pm

Refer Attachments:

Appendix A: Minutes of the 2021 AGM

Appendix B: Treasurer’s Report – Balance Sheet

Appendix C: Treasurer’s Report – Profit & Loss

Appendix D: President’s Report

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 Minutes certified true and correct by: .....

Position: ..... Signature: .....Date: .....